



HUMAN RESOURCE MANAGEMENT DEPARTMENT
OFFICE OF THE PRIME MINISTER
FEDERATION OF SAINT CHRISTOPHER AND NEVIS

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2<sup>nd</sup> July 2025

Cabinet Secretary  
Financial Secretary  
Director of Audit  
Permanent Secretaries

**VACANCY NOTICE – AUTO ELECTRICIAN**

The Human Resource Management Department on behalf of the Ministry of Public Infrastructure et al, wishes to invite suitably qualified persons to fill the position of **Auto Electrician at the Public Works Department**.

The Auto Electrician is responsible for diagnosing, repairing, and maintaining electrical systems in a range of vehicles. In this role, you will leverage your expertise in automotive electrical systems to ensure optimal performance and safety.

**Supervision Received**

Position receives direction from the Vehicle Maintenance Manager and the Chief Foreman Mechanic.

**Supervision Exercised**

Provides supervision to the mechanics.

**Duties and Responsibilities**

- Diagnose and troubleshoot complex electrical issues in vehicles, including wiring, lighting, and electronic control systems
- Perform repairs and replacements of electrical components, ensuring compliance with manufacturer specifications
- Utilize diagnostic tools and software to assess vehicle electrical systems and identify defects
- Collaborate with other technicians to develop solutions for electrical problems and improve repair processes
- Maintain accurate records of repairs, parts used, and labor hours for each job
- Stay updated on the latest automotive technology and electrical systems to provide the best service

**Required Minimum Qualifications and Experience**

- Certification in automotive technology or a related field
- 3 years of experience as an auto electrician or in a similar role
- Proficiency in diagnosing and repairing automotive electrical systems

**Knowledge & Skills**

In addition to the requirements above, the post holder must have the following skills:

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Government Headquarters ♦ P O Box 186 ♦ Church Street ♦ Basseterre ♦ St Kitts

Telephone (869) 465 – 2521      Fax (869) 466 – 3490      E-MAIL: [humanresources@govt.kn](mailto:humanresources@govt.kn)



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- Experience with hybrid and electric vehicle systems
- Familiarity with advanced diagnostic tools and software
- Certification in Electrical/Electronic Systems
- Deep knowledge of automotive electrical systems and components
- Experience with diagnostic tools such as multimeters, oscilloscopes, and scan tools
- Understanding of wiring schematics and electrical diagrams

**Soft Skills and Cultural Fit**

- Strong problem-solving skills and attention to detail
- Excellent communication skills to effectively interact with team members and customers
- Ability to work independently and manage time effectively
- Commitment to continuous learning and professional development

Salary: K22- K27 ((\$41,196-\$51,180) per annum

Applications must be accompanied by:

- Letter of Application
- Civil Service Form with photo and copy of birth certificate.
- Curriculum Vitae
- Police Record
- Official academic certificates, transcripts, and other relevant documents (certified copies)
- Two (2) references with telephone and e-mail addresses and should be addressed to:

**Permanent Secretary**  
**Ministry of Public Infrastructure, Energy & Utilities; Domestic Transport**  
**P.O.Box 186**  
**Water Services Department**  
**Needsmust, Basseterre, St. Kitts**

**Or**  
**Email: [Daryll.lloyd@govt.kn](mailto:Daryll.lloyd@govt.kn)**

The deadline for receipt of applications is **24<sup>th</sup> July 2025**.